



**GOVERNMENT OF WEST BENGAL**  
**Office of the Principal**  
**Government General Degree College, Kaliganj**  
**Debagram, Nadia - 741137**  
**Ph: 03473-267514**  
**Website: [www.kaliganjgovtcollege.ac.in](http://www.kaliganjgovtcollege.ac.in)**

**GOVERNMENT GENERAL DEGREE COLLEGE, KALIGANJ**  
**P.O- Debagram, Dist- Nadia, 741137**

**NOTICE**

**No. 5/2019**

**Date: 02/07/2019**

An IQAC meeting will be held on **09/07/2019** at **2:00 p.m.** in the IQAC room. **All members** of this committee are requested to be present in the meeting.

**Agenda of the Meeting:**

1. Confirmation of minutes of last meeting held on 10.05.2019
2. Finalization of institute policy framing
3. Matters arising

Countersigned

Officer-in-Charge  
GGDC, Kaliganj

**Officer-in-charge**  
**Government General Degree**  
**College, Kaliganj**  
**Debagram, Nadia**

Coordinator, IQAC 02/07/19  
GGDC, Kaliganj

**IQAC**  
**Co-ordinator**  
**GGDC, Kaliganj**

Officer-in-charge  
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**MINUTES OF THE MEETING HELD ON 09.07.2019**

**No. 5/2019**

**Date: 09/07/2019**

A meeting of the IQAC, with all the members of this committee was conducted on 09.07.2019 in the IQAC Room at 2:00 p.m.

Dr. Tulika Talukder (Lahiri), Officer-in-Charge of this college chaired the meeting that began with the briefing by Dr. Sudipta Pramanik, Coordinator, IQAC about the agenda to be discussed. This was followed by an elaborate discussion leading to certain resolutions as described below.

1. Dr. Sudipta Pramanik, Coordinator, IQAC read out the minutes of the last meeting held on 10.05.2019 for confirmation and it was passed unanimously.
2. Institute policy which has been prepared by IQAC was discussed and finalized.
3. Matters arising: None of the attendees had anything else to discuss.

Eventually, the meeting ended with vote of thanks to the chair.

*S. Pramanik*  
09/07/19  
**IQAC**  
**Co-ordinator**  
**GGDC, Kaliganj**

*M. Talukder*  
Officer-in-charge  
Government General Degree  
College, Kaliganj  
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**NOTICE**

No. 6/2019

Date: 01/10/2019

An IQAC meeting will be held on **16/10/2019** at **2:00 p.m.** in the IQAC room. All members of this committee are requested to be present in the meeting.

**Agenda of the Meeting:**

1. Confirmation of minutes of last meeting held on 09.07.2019
2. Performing SWOC analysis
3. Purchase of text/ reference books to enrich library resource
4. Matters arising

Countersigned

Officer-in-Charge  
GGDC, Kaliganj

**Officer-in-charge**  
**Government General Degree**  
**College, Kaliganj**  
**Debagram, Nadia**

Coordinator, IQAC  
GGDC, Kaliganj

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**MINUTES OF THE MEETING HELD ON 16.10.2019**

No. 6/2019

Date: 16/10/2019

A meeting of the IQAC, with all the members of this committee was conducted on 08.10.2019 in the IQAC Room at 2:00 p.m.

1. Dr. Tulika Talukder (Lahiri), Officer-in-Charge of this college chaired the meeting. The meeting began with officer-in-Charge welcoming all members. Dr. Sudipta Pramanik, Coordinator, IQAC read out the minutes of the last meeting held on 09.07.2019 for confirmation. Then he discussed about the agenda of the present meeting. This was followed by an elaborate discussion leading to certain resolutions as described below.


2. The SWOC (strength, weakness, opportunities and challenges) report obtained from every department were analyzed and suggestions are taken for further improvement.

3. It was suggested that new text and reference books were to be purchased for library enrichment. All departments were requested to note their respective requirements and inform the library about the purchases to be made.

4. Matters arising: None of the attendees had anything else to discuss.

Eventually, the meeting ended with vote of thanks to the chair.

  
16/10/19  
IQAC  
Co-ordinator,  
GGDC, Kaliganj

  
Officer-in-charge  
Government General Degree  
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**NOTICE**

**No. 7/2019**

**Date: 29/11/2019**

An IQAC meeting will be held on **03/12/2019** at **2:00 p.m.** in the IQAC room. **All members** of this committee are requested to be present in the meeting.

**Agenda of the Meeting:**

1. Confirmation of minutes of last meeting held on 16.10.2019
2. Proposal for recruitment of librarian for central library
3. Infrastructural development for teaching-learning
4. Submission of final annual academic and administrative audit for previous academic session (2018-19)
5. Matters arising

Countersigned

Officer-in-Charge  
GGDC, Kaliganj

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**Government General Degree**  
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**Debagram, Nadia**

Coordinator, IQAC 29/11/19  
GGDC, Kaliganj

**IQAC**  
**Co-ordinator**  
**GGDC, Kaliganj**

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**MINUTES OF THE MEETING HELD ON 03.12.2019**

**No. 7/2019**

**Date: 03/12/2019**

A meeting of the IQAC, with all the members of this committee was conducted on 03.12.2019 in the IQAC Room at 2:00 p.m.

1. Dr. Tulika Talukder (Lahiri), Officer-in-Charge of this college chaired the meeting. The meeting began with officer-in-Charge welcoming all members. Dr. Sudipta Pramanik, Coordinator, IQAC read out the minutes of the last meeting held on 16.10.2019 for confirmation. Then he discussed about the agenda of the present meeting. This was followed by an elaborate discussion leading to certain resolutions as described below.

2. It was decided in the meeting that a proposal for recruitment of librarian for central library should be sent to higher education department for proper functioning of the library.

3. It was suggested that few laptops and computers were to be purchased as a part of teaching infrastructure development. It was also suggested that wi-fi facility to be introduced in all the science departments and library.

4. All Hods are asked to submit their final departmental academic and administrative audit for the academic session 2018-19 to IQAC within 20.12.2019

5. Matters arising: None of the attendees had anything else to discuss.

Eventually, the meeting ended with vote of thanks to the chair.

*S. Pramanik*  
03/12/19  
IQAC  
Co-ordinator  
GGDC, Kaliganj

*M. Talukder*  
Officer-in-charge  
Government General Degree  
College, Kaliganj  
Debagram, Nadia