



**GOVERNMENT OF WEST BENGAL**  
**Office of the Principal**  
**Government General Degree College, Kaliganj**  
**Debagram, Nadia - 741137**  
**Ph: 03473-267514**  
**Website: [www.kaliganjgovtcollege.ac.in](http://www.kaliganjgovtcollege.ac.in)**

**GOVERNMENT GENERAL DEGREE COLLEGE, KALIGANJ**  
**P.O- Debagram, Dist- Nadia, 741137**

**NOTICE**

**No. 12/2021**

**Date: 02/07/2021**

An IQAC meeting will be held on **06/07/2021** at **1:00 p.m.** via Google meet. Appropriate link will be provided in our official whatsapp group 15 minutes before the meeting. **All members** of this committee are requested to be present in the meeting.

**Agenda of the Meeting:**

1. Confirmation of the last meeting held on 11.06.2021
2. Establishment of central instrument room
3. Feedback analysis for academic session 2020-21
4. Re-initiative for MOU agreement
5. Matters arising

Countersigned

Officer-in-Charge  
GGDC, Kaliganj

**Officer-in-charge**  
**Government General Degree**  
**College, Kaliganj**  
**Debagram, Nadia**

Coordinator, IQAC  
GGDC, Kaliganj

**IQAC**  
**Co-ordinator**  
**GGDC, Kaliganj**

02/07/21

Officer-in-charge  
Government General Degree  
College, Kaliganj  
Debagram, Nadia



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**GOVERNMENT GENERAL DEGREE COLLEGE, KALIGANJ**  
**P.O- Debagram, Dist- Nadia, 741137**

**MINUTES OF THE MEETING HELD ON 06.07.2021**

**No. 12/2021**

**Date: 06/07/2021**

A meeting of the IQAC, with all the members of this committee and the undersigned faculty members, was conducted on 06.07.2021 at 1:00 p.m.

1. Dr. Tulika Talukder (Lahiri), Officer-in-Charge of this college chaired the meeting. The meeting began with officer-in-Charge welcoming all members. Dr. Sudipta Pramanik, Coordinator, IQAC read out the minutes of the last meeting held on 11.06.2021 for confirmation. Then he discussed about the agenda of the present meeting. This was followed by an elaborate discussion leading to certain resolutions as described below.

2. It was decided that the college should support the research activities carried out by the faculties. For this purpose, a central instrument room will be set up and procurement of equipments should be initiated.


3. Feedbacks taken from students, parents, faculties and Alumni throughout the academic year are analyzed and suggestions are taken for improvement.

4. IQAC adopted a resolution to re-initiate the process after pandemic for making MoU with neighboring educational institutions, industries and establishments to share knowledge, expertise and infrastructure resources. It was also decided that a MOU will be signed soon with Government General Degree College, Chapra for academic benefit of both the colleges.

5. Matters arising: None of the attendees had anything else to discuss.

Eventually, the meeting ended with vote of thanks to the chair.

  
**IQAC**  
**Co-ordinator**  
**GGDC, Kaliganj**

  
**Officer-in-charge**  
**Government General Degree**  
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**P.O- Debagram, Dist- Nadia, 741137**

**NOTICE**

**No. 13/2021**

**Date: 02/12/2021**

An IQAC meeting will be held on **05/12/2021** at **2:45 p.m.** in the IQAC room. All members of this committee and the faculty members are requested to be present in the meeting.

**Agenda of the Meeting:**

1. Confirmation of the last meeting held on 06.07.2021
2. Formation of Infrastructural development committee
3. Rain water harvesting
4. Formation of Student Health Home committee
5. Submission of final annual academic and administrative audit for the academic session 2020-21
6. Formation of Internal AAA audit board for session 2021-22
7. MOU with Halisahar Martial Arts of Sports Karate Association
8. Matters arising

Countersigned

Officer-in-Charge  
GGDC, Kaliganj

**Officer-in-charge**  
**Government General Degree**  
**College, Kaliganj**  
**Debagram, Nadia**

  
Coordinator, IQAC  
GGDC, Kaliganj

**IQAC**  
**Co-ordinator**  
**GGDC, Kaliganj**

  
Officer-in-charge  
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**P.O- Debagram, Dist- Nadia, 741137**

**MINUTES OF THE MEETING HELD ON 05.12.2021**

**No. 13/2021**

**Date: 05/12/2021**

A meeting of the IQAC, with all the members of this committee and the undersigned faculty members, was conducted on 05.12.2021 in the IQAC Room at 2.45 p.m.

Dr. Tulika Talukder (Lahiri), Officer-in-Charge of this college chaired the meeting that began with the briefing by Dr. Sudipta Pramanik, Coordinator, IQAC about the agenda to be discussed. This was followed by an elaborate discussion leading to certain resolutions as described below.

1. Dr. Sudipta Pramanik, Coordinator, IQAC read out the minutes of the last meeting held on 06.07.2021 for confirmation and it was unanimously passed.

2. Dr. Parthapratim Nath and Sri Partha Lodh were selected as Jt. Convenors for the Infrastructural development committee and Md. Sattar Ali, Anikul Islam, Md. Ismail (non-teaching staff) were selected as the members of the said committee.

3. It was decided that we have to start and develop rain water harvesting system that can be helpful for water demand of our college.

4. Dr. Parthapratim Nath was selected as the convenor of Student Health Home committee.

5. HODs of each department were asked to prepare final academic audit report for the previous academic session (2020-21) and submit to IQAC within 21.12.2021.

6. Unanimously decided that, Dr. Sudipta Pramanik, Coordinator, IQAC and Dr. Anikul Islam, Asst. Prof. in Chemistry will act as internal board members for conducting AAA audit of 21-22 academic session. It is also decided that, External board members will remain unchanged for the next session.

7. It was decided that the college will sign a MOU with Halisahar Martial Arts of Sports Karate Association on 14/12/2021 to provide health awareness and self defence through Karate.

**7. Matters arising:**

- Partha Lodh suggested that we can start Add-on courses. NSS programme coordinator, Sri Sujit kundu and Sri Jayanta Mistry, asst. professor, department of zoology were asked to take initiative in this regard. They were asked to come up with a course structure.
- Partha lodh, Convenor of ECO CLUB sub-committee suggested that we should take initiative for green audit.

Eventually, the meeting ended with vote of thanks to the chair.

*S. Pramanik*  
05/12/21  
**IQAC**  
**Co-ordinator**  
**GGDC, Kaliganj**

*M. Talukder*  
**Officer-in-charge**  
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**NOTICE**

**No. 14/2022**

**Date: 03/01/2022**

An IQAC meeting will be held on **06/01/2022** at **1:00 p.m.** in the IQAC room. **All members** of this committee and the faculty members are requested to be present in the meeting.

**Agenda of the Meeting:**

1. Confirmation of the last meeting held on 05.12.2021
2. Formation of Hostel management committee for Minority Hostel for Boys
3. Approval and commencement of add-on courses
4. Up gradation of seminar hall and play ground
5. MOU with Govt. General Degree College, Muragachha and with George Telegraph Training Institute
6. Matters arising

Countersigned

Officer-in-Charge  
GGDC, Kaliganj

**Officer-in-charge**  
**Government General Degree**  
**College, Kaliganj**  
**Debagram, Nadia**

Coordinator, IQAC  
GGDC, Kaliganj

**IQAC**  
**Co-ordinator**  
**GGDC, Kaliganj**

03/01/22

Officer-in-charge  
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**MINUTES OF THE MEETING HELD ON 06.01.2022**

**No. 14/2022**

**Date: 06/01/2022**

A meeting of the IQAC, with all the members of this committee and the undersigned faculty members, was conducted on 06.01.2022 in the IQAC Room at 1.00 p.m.

Dr. Tulika Talukder (Lahiri), Officer-in-Charge of this college chaired the meeting that began with the briefing by Dr. Sudipta Pramanik, Coordinator, IQAC about the agenda to be discussed. This was followed by an elaborate discussion leading to certain resolutions as described below.

1. Dr. Sudipta Pramanik, Coordinator, IQAC read out the minutes of the last meeting held on 05.12.2021 for confirmation and it was unanimously passed.

2. Hostel management committee for newly established hostel in the college campus was formed. It was decided unanimously that Prabhat Kr. Das would act as hostel super, Dr. Sudipta pramanik as president and Md. Sattar Ali as Secretary.

3. The course structure for add on course titled on "Vermiculture and Vermicomposting" submitted by course coordinator Sri Jayanta Mistry was discussed in the meeting and approved.

The course structure for add on course titled on "Basic Concept on First Aid Techniques " submitted by course coordinator Sri Sujit Kundu was also discussed in the meeting and approved.

4. It was decided that our seminar hall should be up graded to Auditorium and bare land besides our college building should be up graded as play ground. A letter will be forwarded from the OIC to the competent authority.


5. It was decided that the college will sign a MOU with Govt. General Degree College, Muragachha for exchange of students, staff, library and laboratory facilities, and various collaborative student centric activities and with George Telegraph Training Institute to provide training on different skills like electronics, electrical, computer hardware & software, communication, beauty therapist and entrepreneurship for development of the student's skill for their job opportunities.

6. Matters arising:

\* Dr. Mithun Sarkar, member of IQAC, proposed that we should taken initiatives for performing gender audit from current academic session.

Eventually, the meeting ended with vote of thanks to the chair.

  
06/01/22  
**IQAC**  
**Co-ordinator,**  
**GGDC, Kaliganj**

  
**Officer-in-charge**  
**Government General Degree**  
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**NOTICE**

**No. 15/2022**

**Date: 12/04/2022**

An IQAC meeting will be held on **19/04/2022** at **1:00 p.m.** in the IQAC room. **All members** of this committee and the following faculty members are requested to be present in the meeting.

**Faculty members:**

1. Rishipratim Ghosh
2. Prosenjit Ghosh
3. Mithun Sarkar
4. Sujit Kundu
5. Rakibul Islam

**Agenda of the Meeting:**

1. Confirmation of the last meeting held on 06.01.2022
2. CAS file preparation
3. Infrastructural development related to central library
4. Procurement of computers
5. Matters arising

Countersigned

Officer-in-Charge  
GGDC, Kaliganj

**Officer-in-charge**  
**Government General Degree**  
**College, Kaliganj**  
**Debagram, Nadia**

Coordinator, IQAC 12/04/22  
GGDC, Kaliganj

**IQAC**  
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**GGDC, Kaliganj**

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**MINUTES OF THE MEETING HELD ON 19.04.2022**

**No. 15/2022**

**Date: 19/04/2022**

A meeting of the IQAC, with all the members of this committee and faculty members mentioned in the notice dated 12/04/2022, was conducted on 19.04.2022 in the IQAC Room at 1.00 p.m.

Dr. Tulika Talukder (Lahiri), Officer-in-Charge of this college chaired the meeting that began with the briefing by Dr. Sudipta Pramanik, Coordinator, IQAC about the agenda to be discussed. This was followed by an elaborate discussion leading to certain resolutions as described below.

1. Dr. Sudipta Pramanik, Coordinator, IQAC read out the minutes of the last meeting held on 06.01.2022 for confirmation and it was unanimously passed.

2. The faculty members with pending promotions (following CAS) were requested to submit all their documentations (in hard copy) to the Coordinator of the IQAC committee by 25.05.2022 for further processing.

3. Installation of AC in the library will be done through PWD. Digital library card will be distributed among faculty members and all the students. It was decided that we should take subscription of e-gronthalaya (version 4.0) software for library automation which includes cataloguing, circulation, OPAC system, internet facility etc.

4. It was decided that all computers and related items will be procured through GEM.

5. Matters arising: None of the attendees had anything else to discuss.

Eventually, the meeting ended with vote of thanks to the chair.

*S. Pramanik* 19/04/22

**IQAC**  
**Co-ordinator**  
**GGDC, Kaliganj**

*M. Halim*  
Officer-in-charge  
Government General Degree  
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Debagram, Nadia





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**NOTICE**

**No. 16/2022**

**Date: 20/05/2022**

An IQAC meeting will be held on **25/05/2022** at **1:00 p.m.** in the IQAC room. **All members** of this committee and the following faculty members are requested to be present in the meeting.

**Faculty members:**

1. Rishipratim Ghosh
2. Prosenjit Ghosh
3. Mithun Sarkar
4. Sujit Kundu
5. Rakibul Islam

**Agenda of the Meeting:**

1. Confirmation of the last meeting held on 19.04.2022
2. Initial Screening of the CAS files for above mentioned faculty members.
3. Matters arising

Countersigned

Officer-in-Charge  
GGDC, Kaliganj  
**Officer-in-charge**  
**Government General Degree**  
**College, Kaliganj**  
**Debagram, Nadia**

Coordinator, IQAC  
GGDC, Kaliganj

**IQAC**  
**Co-ordinator,**  
**GGDC, Kaliganj**

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**MINUTES OF THE MEETING HELD ON 25.05.2022**

**No. 16/2022**

**Date: 25/05/2022**

A meeting of the IQAC, with all the members of this committee and faculty members mentioned in the notice dated 20/05/2022, was conducted on 25.05.2022 in the IQAC Room at 1.00 p.m.

Dr. Tulika Talukder (Lahiri), Officer-in-Charge of this college chaired the meeting that began with the briefing by Dr. Sudipta Pramanik, Coordinator, IQAC about the agenda to be discussed. This was followed by an elaborate discussion leading to certain resolutions as described below.

1. Dr. Sudipta Pramanik, Coordinator, IQAC read out the minutes of the last meeting held on 19.04.2022 for confirmation and it was unanimously passed.

2. Initial screening of the CAS files for above mentioned faculty members was done on 25.05.2022.

3. **Matters arising:** Partha Lodh, Convenor of ECO CLUB sub-committee suggested that we should take measures for performing Energy audit for our college and it was unanimously approved.

Eventually, the meeting ended with vote of thanks to the chair.

*S. Pramanik*  
25/05/22  
IQAC  
Co-ordinator  
GGDC, Kaliganj

*M. Talukder*  
Officer-in-charge  
Government General Degree  
College, Kaliganj  
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**NOTICE**

**No. 17/2022**

**Date: 25/05/2022**

An IQAC meeting will be held on **01/06/2022** at **1:00 p.m.** in the IQAC room. **All members** of this committee and the following faculty members are requested to be present in the meeting.

**Faculty members:**

1. Rishipratim Ghosh
2. Prosenjit Ghosh
3. Mithun Sarkar
4. Sujit Kundu
5. Rakibul Islam

**Agenda of the Meeting:**

1. Confirmation of the last meeting held on 25.05.2022
2. Final Screening of the CAS files for above mentioned faculty members.
3. Feedback analysis for academic session 2021-22
4. Formation of NAAC steering committee.
5. Matters arising

Countersigned

Officer-in-Charge  
GGDC, Kaliganj

**Officer-in-charge**  
**Government General Degree**  
**College, Kaliganj**  
**Debagram, Nadia**

Coordinator, IQAC  
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**MINUTES OF THE MEETING HELD ON 01.06.2022**

**No. 17/2022**

**Date: 01/06/2022**

A meeting of the IQAC, with all the members of this committee and faculty members mentioned in the notice dated 25/05/2022, was conducted on 01.06.2022 in the IQAC Room at 1.00 p.m.

Dr. Tulika Talukder (Lahiri), Officer-in-Charge of this college chaired the meeting that began with the briefing by Dr. Sudipta Pramanik, Coordinator, IQAC about the agenda to be discussed. This was followed by an elaborate discussion leading to certain resolutions as described below.

1. Dr. Sudipta Pramanik, Coordinator, IQAC read out the minutes of the last meeting held on 25.05.2022 for confirmation and it was unanimously passed.

2. Final screening of the CAS files for above mentioned faculty members was done on consultation with the IQAC members.

3. Feedbacks taken from students, parents, faculties and Alumni throughout the academic year 2021-22 are analyzed and suggestions are taken for improvement.

4. For NAAC accreditation, a NAAC steering committee has been formed. Partha Lodh and Mithun Sarkar will act as Jt. Convenors and Sudipta Pramanik, Rishipratim Ghosh, Md. Sattar Ali, Rakibul Islam and Parthapratim Nath will act as members of the said committee.

5. Matters arising: None of the attendees had anything else to discuss.

Eventually, the meeting ended with vote of thanks to the chair.

*S. Pramanik* 01/06/22  
**IQAC**  
**Co-ordinator**  
**GGDC, Kaliganj**

*M. Talukder*  
Officer-in-charge  
Government General Degree  
College, Kaliganj  
Debagram, Nadia